



Assistant Quantity Surveyor Role

Harris Associates

Harris Associates is a multi-disciplinary consultancy providing high-class services in surveying, engineering, project management and fire safety throughout England and Wales.

We provide fire engineering, clerk of works/construction oversight, building surveying, cost consultancy and project management services across multiple sectors, and we are one of the leading firms dealing with high-risk buildings in residential, mixed-use, university and college sectors, including student accommodation.

Our ethos has created a culture where our teams can grow personally and professionally with contribution and achievement being recognised and rewarded. Our flexible, approachable yet professional style promotes effective communication. It encourages creativity throughout all our projects and instructions and supports the excellent, long-standing relationships that we have built with all our clients. We pride ourselves in our in-depth knowledge across all of our services, our technical expertise and the application of critical thinking to everything we do.

We provide an innovative, positive and progressive environment where we are always looking for the next opportunity for growth and scale. Aligned with our approach to business improvement and development, the opportunities for personal growth, training and skills development are plentiful.

Assistant Quantity Surveyor

We are excited to announce an opportunity for a degree-qualified Assistant Quantity Surveyor or Quantity Surveyor to join our growing cost management team. This is an ideal role for someone looking to collaborate with experienced professionals, including senior quantity surveyors and building surveyors, on a range of innovative projects that are shaping the future of our industry. With a dynamic and expanding department, we are looking for a dedicated individual to fill this key position, depending on their level of experience.

Qualifications

The ideal candidate will have a degree in Quantity Surveying or a related field. While experience working on one or more contracts is desirable, it is not a strict requirement. Additionally, experience within the residential sector is preferred, though not essential. It would also be

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beneficial if the candidate is a RICS Chartered Surveyor or is close to achieving chartered status.

Key Responsibilities

In this role, you will work closely with the Senior Quantity Surveyor to support and meet project objectives. You will be an active contributor to team efforts, showing autonomy and initiative when required. By applying a systematic and resourceful approach to your tasks, you will help ensure the success of various projects. You will also be responsible for providing accurate information on both commercial and contractual matters, helping to keep projects running smoothly.

Key Attributes

We are looking for someone with strong numerate skills who can present financial information in different formats. You should have a genuine drive to build a successful career in quantity surveying, with a positive attitude toward continual learning and development. As a team player, you will need to work collaboratively while also demonstrating self-motivation and initiative in contributing to project outcomes.

Passion for the field is key, as we are looking for someone who is eager to engage actively with their work. Additionally, you must be confident and articulate, with the ability to communicate clearly in a client-facing role. Experience in the construction industry or knowledge of its activities will be an advantage.

Job Description

Your duties will include estimating and cost planning, producing tender documents and bills of quantities, preparing contract documents, and conducting valuations and reviewing variations. You will also be responsible for producing monthly cost reports, preparing financial reports for clients, and managing contract administration. Furthermore, you will play an active role in conducting and contributing to client meetings.

Location & Flexible Working

The successful candidate will operate out of our London office.

What We Offer

This role offers an exciting opportunity to shape your career within a dynamic and supportive work environment. You will be exposed to diverse projects and will have the chance to learn from experienced professionals. Additionally, you will be able to showcase and develop your skills in a



systematic and collaborative team setting.

The Package

- Competitive salary dependent upon experience, aptitude and ability.
- Bonus.
- Pension.
- Private healthcare.
- Gym membership.
- CPD, training & career progression.
- 25 days holiday plus period between Christmas & New Year (discretionary)

How to Apply

If you are a motivated, qualified individual with a passion for quantity surveying, we encourage you to apply. Please submit your cv to lisa@harrisassociatesuk.com.